**Access and Inquiry Officers**

The Agriculture Appeals Office aims to ensure that the needs of all of its customers, including people with disabilities, are met and that their rights to equal treatment are upheld in service delivery.

The Disability Act 2005 provides a statutory basis for making public services accessible. Sections 25, 26, 27 and 28 of the Act place obligations on public bodies to make their public buildings, services and information accessible to people with disabilities.

**Access Officers under the Disability Act 2005** – the Agriculture Appeals Office has appointed an Access Officer in accordance with section 26(2) of the Disability Act 2005. Access Officers are responsible for providing or arranging for, and co-ordinating assistance and guidance, to persons with disabilities accessing services provided by the offices and generally to act as a point of contact for people with disabilities wishing to access such services. Contact details are as follows:

**Disability Access Officer**

Address:

Agriculture Appeals Office, Kilminchy Court, Portlaoise, Laois. R32 DTW5

Email:

appeals@agriappeals.gov.ie

Telephone:

057 8631900

**Inquiry Officer under the Disability Act 2005 -** the Agriculture Appeals Office has appointed an Inquiry Officer to investigate complaints made under section 38 of the Disability Act 2005. Any individual can make a complaint to the Inquiry Officer if this Office has not complied with sections 25, 26, 27 or 28 of the Disability Act 2005. Contact details are as follows:

**Inquiry Officer**

Address: Agriculture Appeals Office, Kilminchy Court, Portlaoise, Laois. R32 DTW5

Email: appeals@agriappeals.gov.ie

Telephone: 057 8631900

* All personal data collected and processed by the Access and Inquiry Officers will take place in accordance with the regulation on Data Protection.

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**Re-use of Public Sector Information**

The Agriculture Appeals Office complies with the regulations on the Re-Use of Public Sector Information and we encourage the re-use of the information that we produce. The regulations are available on [www.psi.gov.ie](https://data.gov.ie/pages/re-useofpublicsectorinformation)

Under the Regulations for Re-Use of Public Sector Information businesses and individuals can request any existing information held by public sector bodies, including the Agriculture, Appeals Office, to re-use for commercial and non-commercial purposes.

To make such a request please apply in writing, specifying the information requested and that it is being requested for the purpose of re-using public sector information to the contact below:

**Open Data**

Address: Agriculture Appeals Office, Kilminchy Court, Portlaoise, Laois. R32 DTW5

Email: appeals@agriappeals.gov.ie

Telephone: 057 8631900

Your request will normally be dealt with within twenty working days. If your request is unusually complex or involves a large number of records this may be extended to as long as forty working days. If this is the case you will be informed within three weeks of receipt of your original request.

No fees are currently imposed for the Re-Use of Public Sector Information.

If you are unhappy with the outcome of your request you may request a review from the Office of the Information Commissioner. This appeal must be requested within four weeks of the notification of the decision on your request.

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